28 June 2021

Dear Parent/Carer

**Transition and Induction Update**

When I wrote to you last week, I said that I would let you know before 2 July whether the transition day on 6 July could go ahead: with great reluctance, I can confirm that this too will be cancelled. The rates of transmission are still very high in our local area and I’m sure you too will be seeing the effect of this locally; as such, we would like to share our alternative plans with you.

**1-2-1 interviews and tours of the school**

We feel it is absolutely vital that each child has an opportunity to visit the school before they start in September and to meet a friendly face. I am very pleased to be able to offer you and your child the chance to come into school for a 30 minute 1-2-1 interview with a member of staff before the summer holidays. These meetings will take place across a two-week period from Monday 5 July to Friday 16 July.  The meeting will provide an opportunity for you and your child to ask any questions and raise any concerns that they or you, may have about starting secondary school.  A range of staff will lead the meetings, including members of the pastoral team, the Year 7 tutor team and senior leadership team members. Appointments will be allocated on a first come first served basis.  Due to the pandemic, we are only able to host these meetings after school, but we will try to find time to take you on a quick tour whilst you are with us, if you would like one.

We can offer appointments at half hourly intervals between 3.30-5.30pm, every day during the two-week period, except for Wednesday 14 July as it is our Prize Giving Ceremony. To secure an appointment **please send an email directly to Helen Rainford, at helen.rainford@elawnswood.co.uk.**

Please include the name of your child and **your availability for three possible appointment times in order of preference.**  We will confirm the exact time and the member of staff you will be meeting as soon as possible. Once confirmed, please come along with your child as the meeting is deliberately informal and open.  If you have not returned your data sheets prior to the meeting, then please bring those along too.

**Tuesday 6 July Evening Webinar and Showbie meeting with new form and tutor**

I included the details of the webinar in my previous letter (you will find these again copied below), but we would also like to add a brief online event that follows the webinar, where your child can meet their tutor and their new form, virtually. We use a secure platform for this, called Showbie (used to conduct our remote learning). As we are still making our final school visits this week, forms will be finalised by Friday 2 July. Once this has been done, we can set up the codes and information that you will need to join the Showbie group.

I will write to you again on Friday, with the note of your child’s form, form tutor’s name and the instructions for joining Showbie after the webinar.

I will also include details of the summer reading challenge and online resources that your child can access.

**Reminder of webinar joining details**

You are invited to a Zoom webinar. Date Time: Jul 6, 2021 06:00 PM London Topic: Year 6-7 Induction Evening Join from a PC, Mac, iPad, iPhone or Android device: Click Here to Join Note: This link should not be shared with others; it is unique to you. Add to Calendar Add to Google Calendar Add to Yahoo Calendar

Description: Please join us for a short meeting to welcome you to the school and talk through some key information to ensure your child has a good experience in September. Or One tap mobile:

US: +12532158782,,86420129508# or +13017158592,,86420129508#

Or Telephone:

Dial(for higher quality, dial a number based on your current location): US: +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 346 248 7799 or +1 646 558 8656 or +1 669 900 9128 Webinar ID: 864 2012 9508 Participant ID: 472858 International numbers available: https://us02web.zoom.us/u/kb2HkCF2bW

I appreciate this quite a lot of information but as the local picture changes we have to respond accordingly. We really looking forward to meeting your child on site soon and hope that you are able to join us for a meeting and a tour in the coming weeks.

Yours sincerely



Nicola Goodwill

Assistant Headteacher